

Calyx Path

Initial and Closing Disclosure

Total eClose

Package Processing

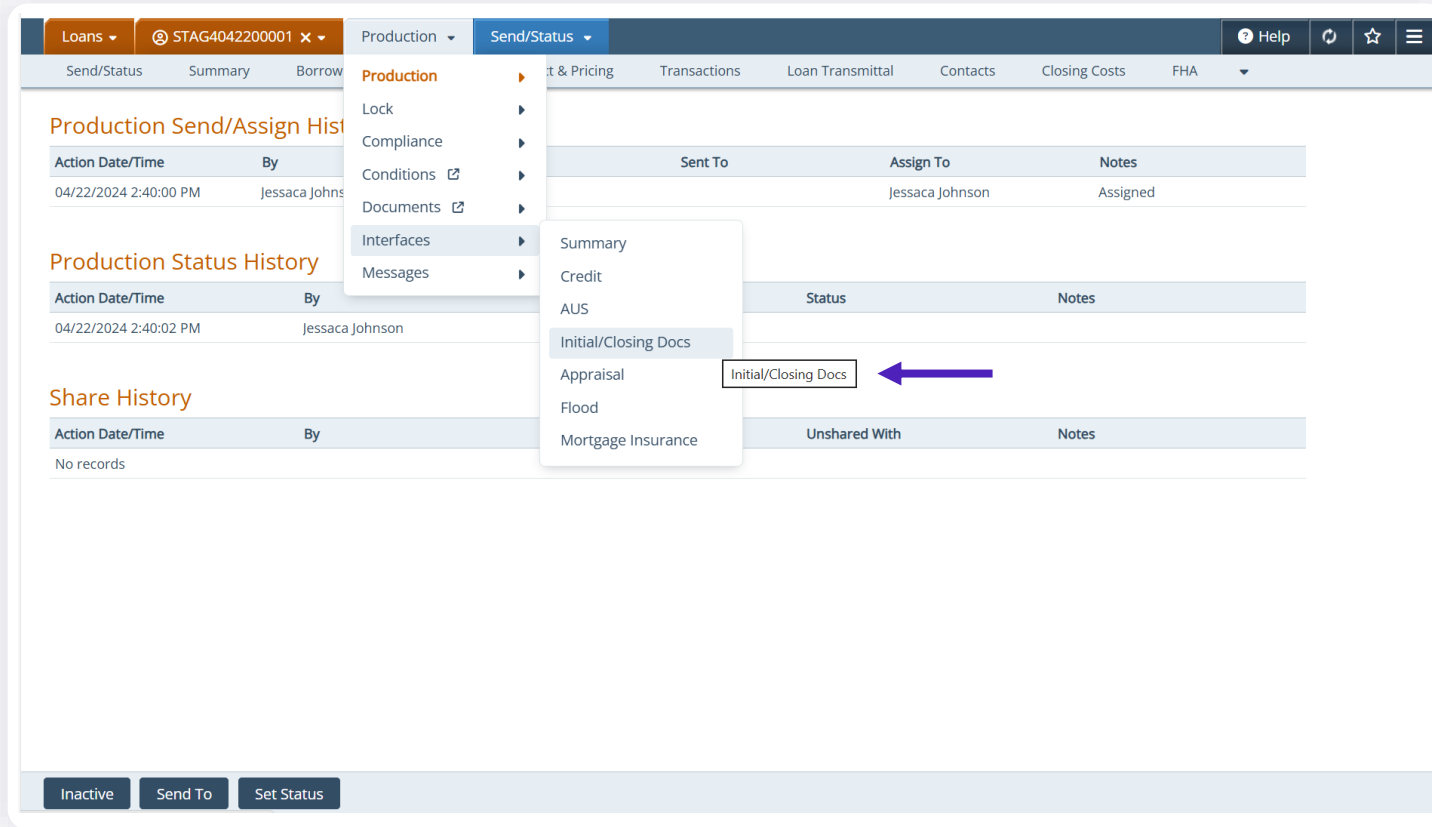
File Selection

The screenshot shows the 'Loans' section of the CalyxPath interface. At the top, there are tabs for 'Loans', 'Pipeline', and 'Desk'. Below these are sub-tabs for 'Desk', 'Cabinet', 'Role Desk', and 'Role Cabinet'. A search bar with a magnifying glass icon and the text 'Advanced Search' is present. Below the search bar, there are filters for 'Production (8)', 'Lock (8)', 'Compliance (8)', 'Condition (0)', and 'All'. The main area displays a table of loan records. The row for loan number 8976 is highlighted in orange, and a purple arrow points to it. The table has columns for Loan Number, Loan Servicer, LO Name, OU Name, Borrower First, Subject Prop, Loan Status, Loan Sub-Sta, Lock Expirat, Loan Amount, Note Rate, Loan Type, and Loan Purpose. At the bottom, there are buttons for 'Delete', 'New Loan', 'Import', 'Assign', 'Unassign', 'Archive', 'Change Loan Originator', 'Copy to Sandbox - All Information', 'Share', and 'Unshare'. A 'Copy Borrower Info' button is also visible.

Loan Number	Loan Servicer	LO Name	OU Name	Borrower First	Subject Prop	Loan Status	Loan Sub-Sta	Lock Expirat	Loan Amount	Note Rate	Loan Type	Loan Purpose
STAG5080...	10939	Jessaca Joh...	DocMagic			Applicatio...	In Process		0.00	0.000		
STAG4051...	9022	Jessaca Joh...	Real Madrid	BOB B SA...	147 PROPE...	Applicatio...	In Process		120,000.00	3.500	Conventio...	Refinance
STAG4042...	8976	Jessaca Joh...	DocMagic			Applicatio...	In Process		0.00	0.000		
STAG4032...	8805	8976	DocMagic	Robert B S...	123 Subjec...	Applicatio...	In Process		540,000.00	7.000	Conventio...	Purchase
STAG4032...	8803	Jessaca Joh...	DocMagic	Bob B Borr...	123 Proper...	Applicatio...	In Process		200,000.00	4.000	Conventio...	Purchase
8175550196	4503		DocMagic	Bob Borro...	123 Proper...	Applicatio...	In Process		200,000.00	4.000	Conventio...	Refinance
64092	2911	Jessaca Joh...	DocMagic	Bob B Sam...	123 proper...	Applicatio...	In Process		191,250.00	3.500	Conventio...	Refinance
64089	2908		DocMagic	John Home...	110 Hager...	Applicatio...	In Process		360,000.00	3.275	Conventio...	Purchase

- Select a file from your CalyxPath pipeline.

Production → Interfaces → Initial/Closing Docs



- Hover your mouse over *Production* at the top, then *Interfaces*, and then click on *Initial/Closing Docs*.

Order Docs Screen

Loans

STAG4042200001

Interfaces

Initial/Closing Docs

Help

SummaryCreditAUSInitial/Closing DocsAppraisalFloodMortgage Insurance

Order

Document Provider

DocMagic Direct

Account Number

207916

Username

Password

Request Type

Closing Package

Package Type

Closing Documents

Supplement Language

Task

Process

Official Documents

☒

Return Document Packaging

All Forms in One Document

Document Plan Code

DSI_CONV

Loan Program

Service Type

Enable Electronic Signatures

☐

Promissory Note

Notary Documents

Notary Service Provider

Submit MERS Registration

☐

Alternate Lender Code

Business Use

☐

History

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

Save

Custom 1

Custom 2

Custom 3

Order

- Start on the left side of the screen.
- Ensure that DocMagic Direct is selected for Document Provider, and that valid credentials are entered for the Account Number, Username, and Password.

Request Type

Loans STAG4042200001 Interfaces Initial/Closing Docs Help

Summary Credit AUS Initial/Closing Docs Appraisal Flood Mortgage Insurance

Order

Document Provider: DocMagic Direct

Account Number: 207916

Username:

Password:

Request Type: Closing Package

Package Type: Initial Disclosures, Closing Package

Supplement Language:

Task: Process

Official Documents: ☒

Return Document Packaging: All Forms in One Document

Document Plan Code: DSI_CONV

Loan Program:

Service Type:

Enable Electronic Signatures: ☐

Promissory Note:

Notary Documents:

Notary Service Provider:

Submit MERS Registration: ☐

Alternate Lender Code:

Business Use: ☐

History

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

Save Custom 1 Custom 2 Custom 3 Order

- Select Initial Disclosure or Closing Package from the Request Type.

Package Type

The screenshot shows the 'Order' tab in the DocMagic interface. The top navigation bar includes 'Loans', 'STAG4042200001', 'Interfaces', and 'Initial/Closing Docs'. Below this is a sub-navigation bar with 'Summary', 'Credit', 'AUS', 'Initial/Closing Docs', 'Appraisal', 'Flood', and 'Mortgage Insurance'. The main form area is divided into several sections:

- Document Provider:** A dropdown menu set to 'DocMagic Direct'.
- Account Number:** A text field containing '207916'.
- Username:** A text field.
- Password:** A text field with masked characters.
- Request Type:** A dropdown menu set to 'Closing Package'.
- Package Type:** A dropdown menu set to 'Closing Documents'.
- Supplement Language:** A dropdown menu with a list of options: 'Closing Documents', 'Closing Disclosure', 'Pre-Closing', 'Post-Closing', 'Loan Modification', and 'Servicing Transfer'.
- Task:** A dropdown menu set to 'Process'.
- Official Documents:** A checkbox that is checked.
- Return Document Packaging:** A dropdown menu set to 'All Forms in One Document'.
- Document Plan Code:** A text field containing 'DSI_CONV'.
- Loan Program:** A text field.
- Service Type:** A dropdown menu.
- Enable Electronic Signatures:** A checkbox.
- Promissory Note:** A dropdown menu.
- Notary Documents:** A dropdown menu.
- Notary Service Provider:** A dropdown menu.
- Submit MERS Registration:** A checkbox.
- Alternate Lender Code:** A text field.
- Business Use:** A checkbox.

Below the form is a 'History' section with a search bar and a table:

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

At the bottom of the form are buttons for 'Save', 'Custom 1', 'Custom 2', 'Custom 3', and 'Order'.

- Next, select a Package Type.
- Your options for Package Type are determined by the Request Type.

Supplement Language

The screenshot shows the DocMagic web interface. At the top, there's a navigation bar with tabs: Loans, STAG4042200001, Interfaces, Initial/Closing Docs, and Help. Below this is a sub-navigation bar with tabs: Summary, Credit, AUS, Initial/Closing Docs, Appraisal, Flood, and Mortgage Insurance. The main content area is titled 'Order' and contains several form fields. On the left, there are fields for Document Provider (DocMagic Direct), Account Number (207916), Username, and Password. In the center, there are fields for Request Type (Closing Package), Package Type (Closing Documents), and Supplement Language (a dropdown menu is open showing options: Chinese, Korean, Spanish, Tagalog, Vietnamese). On the right, there are fields for Task (Process), Official Documents (checked), Return Document Packaging (All Forms in One Document), Document Plan Code (DSI_CONV), Loan Program, Service Type, Enable Electronic Signatures, Promissory Note, Notary Documents, Notary Service Provider, Submit MERS Registration, Alternate Lender Code, and Business Use. At the bottom, there's a 'History' section with a search bar and a table showing a single record. The table has columns: Date/Time, Document Provider, Request Type, Package Type, Status, Reference Number, Message, and Ordered By. The record shows a successful request for 'Closing Package' from 'DocMagic Direct' on 05/22/2025 at 8:24:46 AM, with reference number STAG4042200001, ordered by Jessaca Johnson. At the very bottom, there are buttons for Save, Custom 1, Custom 2, Custom 3, and Order.

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

- DocMagic does support supplementary languages in some cases.
- You can request documents in a different language, pending availability.
- These must be set up to work with your Account prior to requesting them – please contact [Customer Service](#) first.

Select Task

The screenshot displays the DocMagic web application interface. At the top, there's a navigation bar with tabs: Loans, STAG4042200001, Interfaces, Initial/Closing Docs, and Help. Below this is a sub-navigation bar with tabs: Summary, Credit, AUS, Initial/Closing Docs, Appraisal, Flood, and Mortgage Insurance. The main content area is titled 'Order' and contains several form fields. On the left, there's a section for 'Document Provider' (DocMagic Direct), 'Account Number' (207916), 'Username', and 'Password'. To the right of these are fields for 'Request Type' (Closing Package), 'Package Type' (Closing Documents), and 'Supplement Language'. Further right, there's a 'Task' dropdown menu set to 'Process', and a section for 'Official Documents' with a dropdown set to 'Audit'. Below these are fields for 'Return Document Packaging', 'Document Plan Code' (DSI_CONV), 'Loan Program', 'Service Type', 'Enable Electronic Signatures', 'Promissory Note', 'Notary Documents', 'Notary Service Provider', 'Submit MERS Registration', 'Alternate Lender Code', and 'Business Use'. At the bottom left, there's a 'History' section with a search bar. Below the history section is a table with columns: Date/Time, Document Provider, Request Type, Package Type, Status, Reference Number, Message, and Ordered By. The table contains one row of data. At the bottom of the form, there are buttons for 'Save', 'Custom 1', 'Custom 2', 'Custom 3', and 'Order'.

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

- Select Audit or Process for the Task.
 - Our DocMagic Audit checks for any issues related to data entry or compliance and generates a full [Loan Detail Report](#).
- Process orders a set of documents.

Official Documents

Loans STAG4042200001 Interfaces Initial/Closing Docs Help

Summary Credit AUS Initial/Closing Docs Appraisal Flood Mortgage Insurance

Order

Document Provider: DocMagic Direct
Account Number: 207916
Username:
Password:
Request Type: Closing Package
Package Type: Closing Documents
Supplement Language:
Task: Process
Official Documents: ☒
Return Document Packaging: All Forms in One Document
Document Plan Code: DSI_CONV
Loan Program:
Service Type:
Enable Electronic Signatures: ☐
Promissory Note:
Notary Documents:
Notary Service Provider:
Submit MERS Registration: ☐
Alternate Lender Code:
Business Use: ☐

History

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

Save Custom 1 Custom 2 Custom 3 Order

- Unchecking the Official Documents box will produce a document package with a watermark. This is mostly used for running sample packages. Please note that DocMagic will not keep the data if this box is unchecked.

Return Document Packaging

Loans

STAG4042200001

Interfaces

Initial/Closing Docs

Help

SummaryCreditAUSInitial/Closing DocsAppraisalFloodMortgage Insurance

Order

Document Provider

DocMagic Direct

Account Number

207916

Username

Password

Request Type

Closing Package

Package Type

Closing Documents

Supplement Language

Task

Process

Official Documents

☒

Return Document Packaging

All Forms in One Document

Document Plan Code

All Forms in One Document
Individual Documents

Loan Program

Service Type

Enable Electronic Signatures

☐

Promissory Note

Notary Documents

Notary Service Provider

Submit MERS Registration

☐

Alternate Lender Code

Business Use

☐

History

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

SaveCustom 1Custom 2Custom 3Order

- You can choose to receive the document package as Individual Documents or generate All Forms in One Document.

Document Plan Code

Loans **STAG4042200001** **Interfaces** **Initial/Closing Docs** **Help**

Summary Credit AUS Initial/Closing Docs Appraisal Flood Mortgage Insurance

Order

Document Provider: **DocMagic Direct** Request Type: **Closing Package** Task: **Process**

Account Number: **207916** Package Type: **Closing Documents** Official Documents: ☒

Username: Supplement Language: Return Document Packaging: **All Forms in One Document**

Password: Document Plan Code: **DSI_CONV**

Loan Program:

Service Type:

Enable Electronic Signatures: ☐

Promissory Note:

Notary Documents:

Notary Service Provider:

Submit MERS Registration: ☐

Alternate Lender Code:

Business Use: ☐

History

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

Save **Custom 1** **Custom 2** **Custom 3** **Order**

- Enter your Document Plan Code. These will need to be added to your Account through the [Plan Manager](#) on the DocMagic Dashboard.
- The DocMagic Plan Code Description may appear as the Loan Program once you load the code in CalyxPath.

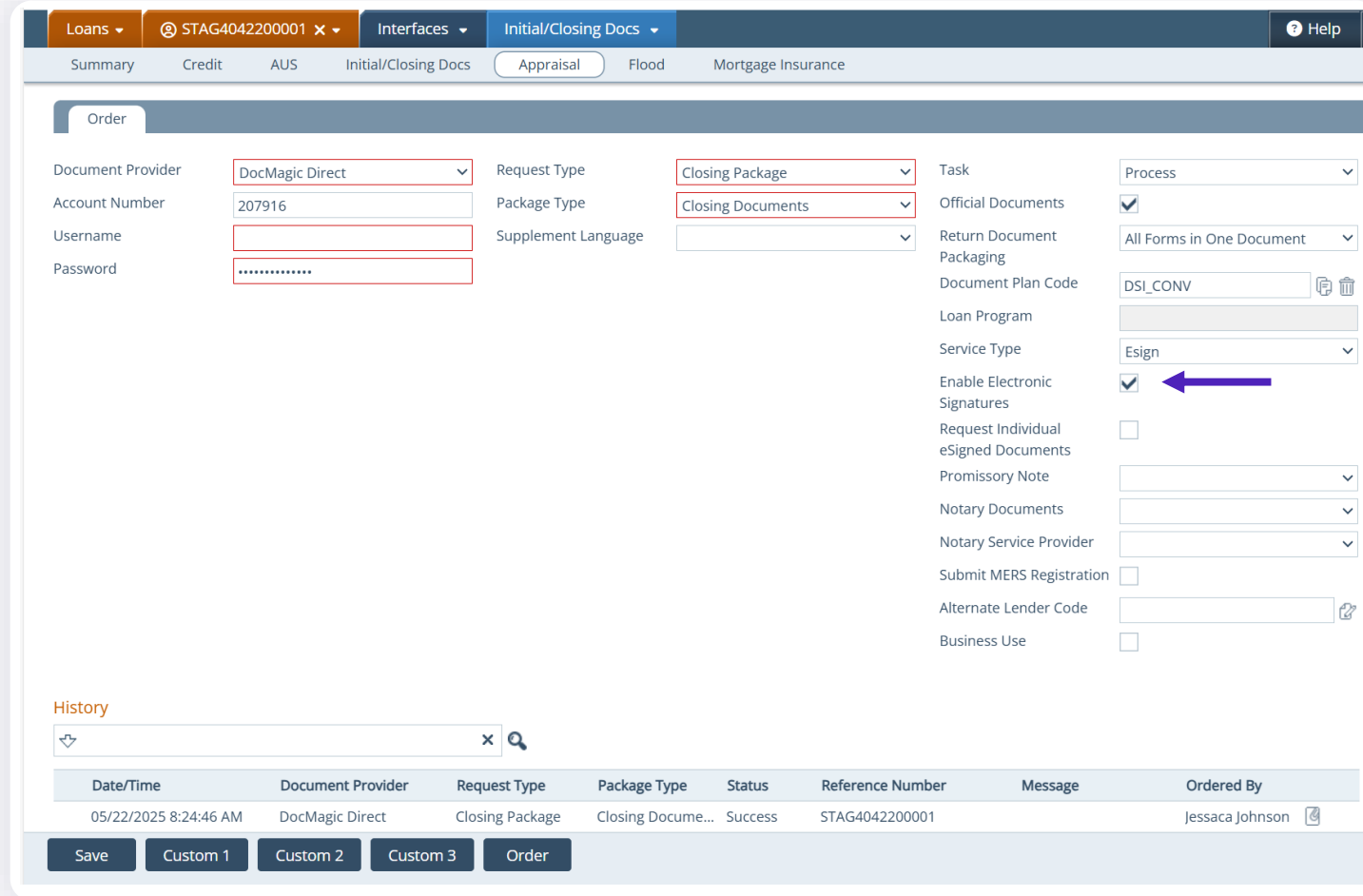
Select Service Type

The screenshot shows the DocMagic web application interface. At the top, there's a navigation bar with tabs: Loans, STAG4042200001, Interfaces, and Initial/Closing Docs (selected). Below this is a sub-navigation bar with options: Summary, Credit, AUS, Initial/Closing Docs, Appraisal, Flood, and Mortgage Insurance. The main content area is titled 'Order' and contains several form sections. On the left, there's a 'Document Provider' section with fields for Account Number (207916), Username, and Password. To its right, there's a 'Request Type' section with dropdowns for Request Type (Closing Package), Package Type (Closing Documents), and Supplement Language. Further right, there's a 'Task' section with a dropdown for Task (Process). Below these, there's a 'Document Plan Code' field (DSI_CONV) and a 'Loan Program' dropdown. The 'Service Type' dropdown is highlighted in yellow, showing two options: 'Esign' and 'Print Fulfillment'. Below this, there are checkboxes for 'Enable Electronic Signatures', 'Promissory Note', 'Notary Documents', 'Notary Service Provider', 'Submit MERS Registration', 'Alternate Lender Code', and 'Business Use'. At the bottom, there's a 'History' section with a search bar and a table showing a single entry for the current order. The table has columns: Date/Time, Document Provider, Request Type, Package Type, Status, Reference Number, Message, and Ordered By. The entry shows a successful order for 'Closing Package' and 'Closing Documents' on 05/22/2025 at 8:24:46 AM, ordered by Jessica Johnson. At the very bottom, there are buttons for 'Save', 'Custom 1', 'Custom 2', 'Custom 3', and 'Order'.

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Documents	Success	STAG4042200001		Jessaca Johnson

- Select Esign or Print Fulfillment for Service Type.
- Esign utilizes our proprietary ClickSign electronic signature technology. Packages generated with this option can be managed in the [eSign Console](#).
- Select Print Fulfillment if you want the document package to be printed and mailed out.

Enable Electronic Signatures



The screenshot shows the DocMagic web application interface. At the top, there's a navigation bar with tabs: Loans, STAG4042200001, Interfaces, and Initial/Closing Docs. Below this is a sub-navigation bar with buttons: Summary, Credit, AUS, Initial/Closing Docs, Appraisal, Flood, and Mortgage Insurance. The main content area is titled 'Order' and contains several form fields. On the left, there's a section for 'Document Provider' (DocMagic Direct), 'Account Number' (207916), 'Username', and 'Password'. To the right, there's a section for 'Request Type' (Closing Package), 'Package Type' (Closing Documents), 'Supplement Language', 'Task' (Process), 'Official Documents' (checked), 'Return Document Packaging' (All Forms in One Document), 'Document Plan Code' (DSI_CONV), 'Loan Program', 'Service Type' (Esign), 'Enable Electronic Signatures' (checked), 'Request Individual eSigned Documents' (unchecked), 'Promissory Note', 'Notary Documents', 'Notary Service Provider', 'Submit MERS Registration' (unchecked), 'Alternate Lender Code', and 'Business Use' (unchecked). A blue arrow points to the 'Enable Electronic Signatures' checkbox. At the bottom, there's a 'History' section with a search bar and a table showing the order history. The table has columns: Date/Time, Document Provider, Request Type, Package Type, Status, Reference Number, Message, and Ordered By. The first row shows: 05/22/2025 8:24:46 AM, DocMagic Direct, Closing Package, Closing Docume..., Success, STAG4042200001, and Jessaca Johnson. Below the table are buttons: Save, Custom 1, Custom 2, Custom 3, and Order.

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

- You'll need to check the Enable Electronic Signatures box if you select Esign as your Service Type.
- Once you check that box, the option for Requesting Individual eSigned Documents will appear.

eClose Package Configuration

Loans STAG404220001 Interfaces Initial/Closing Docs Help

Summary Credit AUS Initial/Closing Docs Appraisal Flood Mortgage Insurance

Order

Document Provider: DocMagic Direct
Account Number: 207916
Username: interfacesupport@calyxsoftware....
Password: *****

Request Type: Closing Package
Package Type: Closing Documents
Supplement Language:

Task: Process
Official Documents: ☒
Return Document Packaging: All Forms in One Document
Document Plan Code: DSI_CONV
Loan Program:
Service Type: Esign
Enable Electronic Signatures: ☒
Request Individual eSigned Documents: ☐
Promissory Note:
Notary Documents:
Notary Service Provider:
Submit MERS Registration: ☐
Alternate Lender Code:
Business Use: ☐

History

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG404220001		Jessaca Johnson

Save Custom 1 Custom 2 Custom 3 Order

- If you are generating an eClose Closing Package, you will need to configure the Promissory Note, Notary Documents, and Notary Service Provider options, explained on subsequent pages.

Promissory Note

Loans

STAG4042200001

Interfaces

Initial/Closing Docs

Help

SummaryCreditAUSInitial/Closing DocsAppraisalFloodMortgage Insurance

Order

Document Provider

DocMagic Direct

Account Number

207916

Username

Password

Request Type

Closing Package

Package Type

Closing Documents

Supplement Language

Task

Process

Official Documents

☒

Return Document Packaging

All Forms in One Document

Document Plan Code

DSI_CONV

Loan Program

Service Type

Esign

Enable Electronic Signatures

☒

Request Individual eSigned Documents

☐

Promissory Note

Notary Documents

Notary Service Provider

Paper/Ink

Submit MERS Registration

Electronic (eNote)

Alternate Lender Code

Business Use

☐

History

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

Save

Custom 1

Custom 2

Custom 3

Order

- Select if you want the Promissory Note to be Paper or Electronic (eNote).
- The blank, default option will result in a Paper Note being generated if a Closing Package is requested.

Notary Documents

Loans

STAG4042200001

Interfaces

Initial/Closing Docs

Help

SummaryCreditAUSInitial/Closing DocsAppraisalFloodMortgage Insurance

Order

Document Provider

DocMagic Direct

Account Number

207916

Username

Password

Request Type

Closing Package

Package Type

Closing Documents

Supplement Language

Task

Process

Official Documents

☒

Return Document Packaging

All Forms in One Document

Document Plan Code

DSI_CONV

Loan Program

Service Type

Esign

Enable Electronic Signatures

☒

Request Individual eSigned Documents

☐

Promissory Note

Electronic (eNote)

Notary Documents

Notary Service Provider

Submit MERS Registration

Paper/Ink

Alternate Lender Code

Electronic (eNotary)

Business Use

☐

History

x

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

Save

Custom 1

Custom 2

Custom 3

Order

- Select if you want the Notarization portion of your Closing package to be paper or electronic.

Notary Service Provider

Loans STAG4042200001 Interfaces Initial/Closing Docs Help

Summary Credit AUS Initial/Closing Docs Appraisal Flood Mortgage Insurance

Order

Document Provider: DocMagic Direct
Account Number: 207916
Username:
Password:
Request Type: Closing Package
Package Type: Closing Documents
Supplement Language:
Task: Process
Official Documents: ☒
Return Document Packaging: All Forms in One Document
Document Plan Code: DSI_CONV
Loan Program:
Service Type: Esign
Enable Electronic Signatures: ☒
Request Individual eSigned Documents: ☐
Promissory Note: Electronic (eNote)
Notary Documents: Electronic (eNotary)
Notary Service Provider:
Submit MERS Registration:
Alternate Lender Code: Docmagic
Business Use: Notarize, NotaryCam, WorldWideNotary

History

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

Save Custom 1 Custom 2 Custom 3 Order

- Select your Notary Service Provider if you will be doing electronic notarization for a Closing Package.
- If you want to utilize our proprietary Remote Online Notary (RON) or In-Person Electronic Notarization (IPEN) technology, choose DocMagic for this option.

Order Docs

Document Provider: DocMagic Direct

Account Number: 207916

Username:

Password:

Request Type: Closing Package

Package Type: Closing Documents

Supplement Language:

Task: Process

Official Documents: ☒

Return Document Packaging: All Forms in One Document

Document Plan Code: DSI_CONV

Loan Program:

Service Type: Esign

Enable Electronic Signatures: ☒

Request Individual eSigned Documents: ☐

Promissory Note: Electronic (eNote)

Notary Documents: Electronic (eNotary)

Notary Service Provider: Docmagic

Submit MERS Registration: ☐

Alternate Lender Code:

Business Use: ☐

History

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
05/22/2025 8:24:46 AM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson

Save Custom 1 Custom 2 Custom 3 Order

- Finally, you can enter an Alternate Lender Code here if you have one and check the box for Business Purpose Loan if applicable.
- Once you enter in all the information on this screen, click Order at the bottom.
 - A confirmation window may appear and prompt you to confirm the request or fix any errors preventing you from processing.

Request Submission Successful

Loans

STAG4042200001

Interfaces

Initial/Closing Docs

Help

SummaryCreditAUSInitial/Closing DocsAppraisalFloodMortgage Insurance

Order

Document Provider

DocMagic Direct

Account Number

207916

Username

Password

Request Type

Closing Package

Package Type

Closing Documents

Supplement Language

Task

Process

Official Documents

☒

Return Document Packaging

All Forms in One Document

Document Plan Code

DSI_CONV

Loan Program

Service Type

Esign

Enable Electronic Signatures

☒

Request Individual eSigned Documents

☐

Promissory Note

Electronic (eNote)

Notary Documents

Electronic (eNotary)

Notary Service Provider

Docmagic

Submit MERS Registration

☐

Alternate Lender Code

Business Use

☐

History

Date/Time	Document Provider	Request Type	Package Type	Status	Reference Number	Message	Ordered By
11/20/2025 5:38:37 PM	DocMagic Direct	Closing Package	Closing Docume...	Success	STAG4042200001		Jessaca Johnson
☐ 11/20/2025 5:38:09 PM	DocMagic Direct	Closing Package	Closing Docume...	DMDirect ...			Jessaca Johnson

Request submission successful.

Save

Custom 1

Custom 2

Custom 3

Order

- If your Request was successful, you'll see a "Request submission successful" message towards the bottom of your screen. Your latest request will always appear at the top of the History section.

eSign Console

The screenshot shows the DocMagic eSign Console dashboard. At the top, there's a header with contact information (INFO@DOCMAGIC.COM, PHONE (800) 649-1362), the DocMagic logo, and navigation links (SOLUTIONS, SERVICES, COMPLIANCE, SUPPORT, COMPANY). There are also buttons for 'REQUEST A DEMO' and 'DASHBOARD / LOG OUT'. Below the header, a welcome message says 'WELCOME ALAN! (#100SALES)' with a 'TOUR THE DASHBOARD' link. The main content area is divided into several sections: 'Launch Center' on the left with icons for eSign Console, AutoPrep, DocMagic, DocMagic One, SmartCLOSE, LoanMagic Console, eVault, and SmartREGISTRY; 'My Documents' in the center with tiles for Document Files, Form Analyzer, Stacking Order, Report Manager, Loan Defaults, and Sample Document Review; 'Account Settings' on the right with sections for Users, Plan Manager, and Lender Profile; and 'Latest News' at the bottom right. A 'CLIENT MANAGER' button is located at the bottom center.

INFO@DOCMAGIC.COM | PHONE (800) 649-1362

DocMagic SOLUTIONS SERVICES COMPLIANCE SUPPORT COMPANY REQUEST A DEMO DASHBOARD / LOG OUT

WELCOME ALAN! (#100SALES) TOUR THE DASHBOARD

Launch Center

- eSign Console
- AutoPrep™
- DocMagic®
- DocMagic® One
- SmartCLOSE®
- LoanMagic® Console
- eVault
- SmartREGISTRY™

My Documents

- DOCUMENT FILES**
Access and manage your loan document files
- FORM ANALYZER**
Access our extensive forms library for document management
- STACKING ORDER**
Modify the order of documents in your packages
- REPORT MANAGER**
Generate reports: 1098, Closing, HMDA, and more
- LOAN DEFAULTS**
Manage charges, fees, premiums, impounds, and more
- SAMPLE DOCUMENT REVIEW**
Review and approve your sample documents

Account Settings

- USERS**
Set up and manage user accounts and permissions
- PLAN MANAGER**
Manage the loan programs for your account
- LENDER PROFILE**
Manage your company and contact information

Latest News

- URLA: Updates, Improvements and Deadlines
- Getting Started with eClose
- Closing a Loan Electronically

CLIENT MANAGER

- If eSign enabled, the document package will appear in your DocMagic [eSign Console](#), at the top of your list.